

This guide provides a quick overview of key steps, resources, and contacts to help you get started and stay connected with Magellan of Idaho.



Start with the Magellan of Idaho website

[Click here](#) to review key resources, including the Provider Handbook, forms, policies, and FAQs. Familiarize yourself with clinical, billing, and administrative guidelines.



New Provider Orientation

Self-paced online orientation is available in the learning management system for newly contracted providers - [Register here](#) (security keyword – Idaho Training)



Explore additional training resources

Visit the [on-demand training library](#) to access foundational modules covering claims, authorizations, member eligibility, Availity, and TruCare basics.



Get set up with Magellan

Taking care of these setup steps early helps you get connected, informed, and ready to work with Magellan and IBHP systems.

Sign up for
Provider E-Blasts

Complete the [Provider Communications Form](#) to receive important updates, policy changes, training announcements, and system alerts. Staying subscribed is the best way to remain informed of IBHP requirements.

Set up portal access

Create logins for Availity and PsychHub (free CEUs available). Verify access to eligibility, claims, and authorization tools.

Update your
practice information

Confirm that service locations, tax IDs, NPI, billing details, clinic contacts, and staff roles are accurate and up to date.

Complete State
Medicaid enrollment

If applicable: [Idaho Medicaid enrollment](#) must be active before serving members.



Helpful links

Use the resources below as reference materials for program details, billing guidance, rates, and policy information.

[IBHP Provider Handbook Supplement](#)

[Appendix A: YES System of Care](#)

[Appendix B: Member Rights and Responsibilities](#)

[Appendix C: IBHP Program Services](#)

[Appendix D: Indian Health Care Providers](#)

[2026 Magellan National Provider Handbook](#)

[2026 Organizational Provider Handbook Supplement](#)

[IBHP Rates for Outpatient Providers](#)

[IBHP Fee-For-Service Rates](#)

[Claims Submission Reference Guide](#)



Magellan support

Use the contacts below to get support, ask questions, or connect with the right team as you get started and beyond.

Topic	Contact
Contracting & Credentialing	IdahoProvider@MagellanHealth.com
Provider Onboarding Status	IdahoProvider@MagellanHealth.com
Claims & Payments	IdahoProvider@MagellanHealth.com
Portal & Access Issues	IdahoProvider@MagellanHealth.com
Tribal Provider Inquiries	IDTribalRelations@MagellanHealth.com
Training Questions	MagellanIdahoTraining@MagellanHealth.com
Member Issues	Member Services: 855-202-0973 (TTY 711)
Medicaid Enrollment (Idaho)	Gainwell: 866-686-4272



Checklist: Your first 30 Days

Use this checklist to help guide your first 30 days and ensure nothing important is missed.

✓	Task	✓	Task
☐	Review Provider Handbook and key policies	☐	Subscribe to Provider E-Blasts
☐	<u>Register</u> for the Magellan learning management system (security keyword – Idaho Training).	☐	Complete Idaho Medicaid enrollment (if applicable)
☐	Complete the New Provider Orientation-Online self paced version available	☐	Confirm portal access (Availity and PsychHub)
☐	Verify billing and practice information	☐	Submit first claim (test submission recommended)

Keys to stay connected

Ongoing connection and timely updates help support a smooth, ongoing partnership.

- Maintain current license, CAQH, and insurance details
- Share practice updates when changes occur
- Review provider e-blasts for timely updates
- Use the Provider Handbook as a reference
- Join optional provider meetings and refresher trainings

**Thank you and
welcome to Magellan!**