

Magellan Healthcare of Idaho

Outcomes and Assessments System – Adding the Combined BH Assessment

Overview

One of the primary features of Magellan’s outcomes and assessments system (accessed via Availity Essentials) is the coordinated ability to complete assessments. Assessments refer to each time someone completes a questionnaire for a member, or each time the member is assessed. The Combined BH Assessment includes mental health and substance use assessment as well as federally required data collection, also known as the Treatment Episode Data Set (TEDS). This step-by-step guide provides information to assist users in submitting the Combined BH Assessment in Magellan’s outcomes and assessments system.

Table of contents

- General information 2
- What is in the Combined BH Assessment? 2
- How do I use the “Type” of plan? 2
- How do I complete only the required TEDS data collection? 4
- How do I complete a Combined BH Assessment for someone with co-occurring Substance Use and Mental Health conditions?..... 4
- How do I complete a Substance Use Disorder assessment? 5
- How do I complete a Mental Health assessment? 5
- For the Combined BH Assessment, where do I find the CANS score?..... 5
- What are the “Diagnosis Codes” in the Psychosocial question? 6
- Where can I get more information about the TEDS? 6
- What if I need more information on how to complete the Combined BH Assessment? 6
- Adding the Combined BH Assessment..... 7

General information

1. The Combined BH Assessment has “skip logic” for elements that do not apply for the selected assessment type. This means that the assessment skips questions that are not required or applicable for the type of assessment you are completing.
2. When you are completing the Combined BH Assessment, Magellan recommends doing so in **Category** or **Items** view. This can be updated using the **+/- sliders** at the top of the assessment.

The screenshot displays the MHC assessment interface. At the top, it shows 'MHC' and 'Assessment:CBH'. There are filters for 'Collaboration Lifetime' and 'Data Source'. A table titled 'Assessment Details' shows the following information:

Status	In Progress
Data Source	Mango C...
Days in Care	30
Time Period	Month 1
Date	05/31/2024
Individual Score	0.00

At the bottom right, there are four view controls: '+/- Categories' (checked), '+/- Items' (unchecked), 'Form View' (unchecked), and 'Focused View' (checked).

What is in the Combined BH Assessment?

The sections within the Combined BH Assessment include the following:

1. Assessor Information
2. Assessment Profile Information
3. Risk Assessment
4. General Clinical Information
5. Client Treatment History
6. Current Symptoms Assessment
7. Current Substance Use*
8. Substance Use History*
9. ASAM Dimensions*
10. Functional Assessment
11. Mental Status Exam Summary
12. Diagnoses*
13. Recommendations
14. Discharge

The sections marked with an asterisk (*) are the required Substance Use sections for individuals with SUD treatment.

How do I use the “Type” of plan?

There are seven “types” of plans that include skip logic, meaning they “skip” the questions that are not applicable to the type of plan. For example, the TEDS Admission Data Only, TEDS Transfer, TEDS Annual Update, and TEDS Discharge Only types of assessment include the required TEDS information. Alternatively, the Full Clinical Assessment – Admission, Full Clinical Assessment – Transfer/Update, and Full Clinical Assessment – Discharge types of assessment include both clinical and TEDS information. The seven assessment types include:

1. TEDS Admission Data Only

2. Full Clinical Assessment – Admission
3. TEDS Transfer
4. TEDS Annual Update
5. Full Clinical Assessment – Transfer/Update
6. TEDS Discharge Only
7. Full Clinical Assessment – Discharge

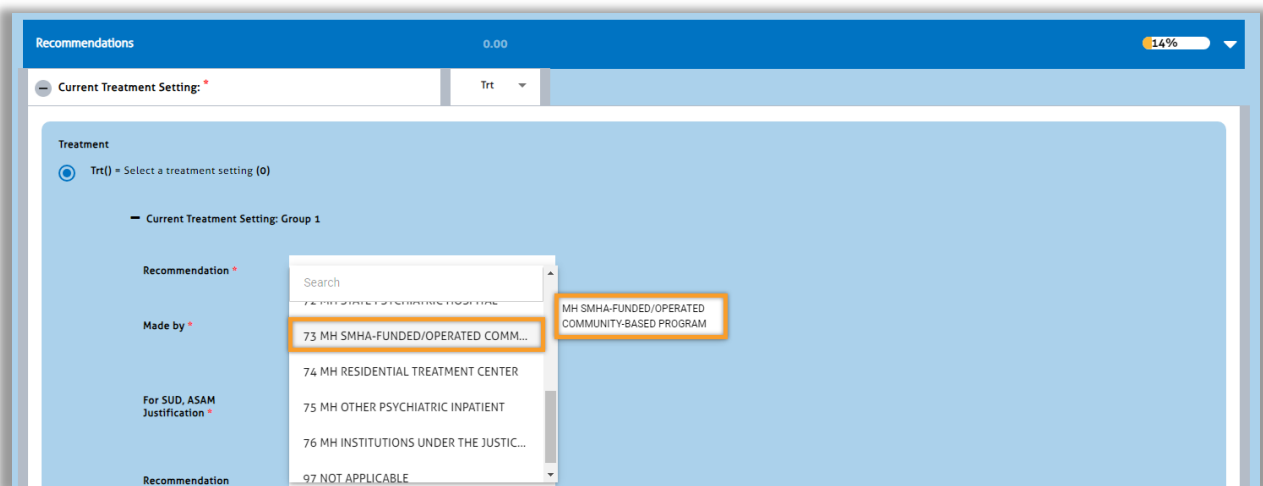
The screenshot shows a software interface with a blue header bar containing the text 'Assessor Information:' on the left and '0.00' on the right. Below the header is a white bar with a dropdown menu labeled 'Type:'. The dropdown menu is open, showing a list of seven options, each with a radio button and a description followed by '(0)'. The options are: 1() = TEDS Admission Data Only (0), 2() = Full Clinical Assessment - Admission (0), 3() = TEDS Transfer (0), 4() = TEDS Annual Update (0), 5() = Full Clinical Assessment - Transfer/Update (0), 6() = TEDS Discharge Only (0), and 7() = Full Clinical Assessment - Discharge (0).

If you are unsure of which assessment type to select when completing the Combined BH Assessment, consult your program or agency supervisor.

How do I complete only the required TEDS data collection?

All TEDS fields have a red asterisk (*) and are required fields for all assessment types. As an integrated BH assessment, the TEDS are completed and utilized with the clinical assessment for best functionality. The TEDS data collection has some nuances.

1. The TEDS requires primary, secondary, and tertiary diagnosis field completion. All known diagnoses should be entered, with remaining fields shown as no diagnosis.
2. For mental health, the assessor needs to designate SMI/SED status as: SMI, SED, At risk for SED, Not SMI/SED, or Unknown.
3. Numeric fields have limitations and any count higher than the limited value should select the highest value. For example, the highest value for the “# of people living with client” question is 20. If the member lives with more than 20, select 20 since this is the highest available option.
4. In the Recommendations section, the Current Treatment Setting question has set values for SUD and MH treatment settings. For the longer-value descriptions that are not all visible from the dropdown, hover over the value for a text box with the longer description. For example, shown below is **73 MH SMHA-FUNDED/OPERATED COMMUNITY-BASED PROGRAM.**



How do I complete a Combined BH Assessment for someone with co-occurring substance use and mental health conditions?

To complete an assessment for someone with co-occurring substance use and mental health conditions, use the **Type** field of the assessment to select the appropriate **Full Clinical Assessment** option for the current interval: either admission, transfer/update or discharge. You must complete all required fields for both substance use and mental health.

How do I complete a Substance Use Disorder assessment?

To complete a SUD assessment, use the **Type** field of the assessment to select the appropriate **Full Clinical Assessment** option for the current interval: either admission, transfer/update or discharge. The SUD-related questions are found in the following sections:

1. Current Substance Use
2. Substance Use History
3. ASAM Dimensions
4. Diagnoses

Additionally, if the member has related medical conditions, you should rate them.

How do I complete a Mental Health assessment?

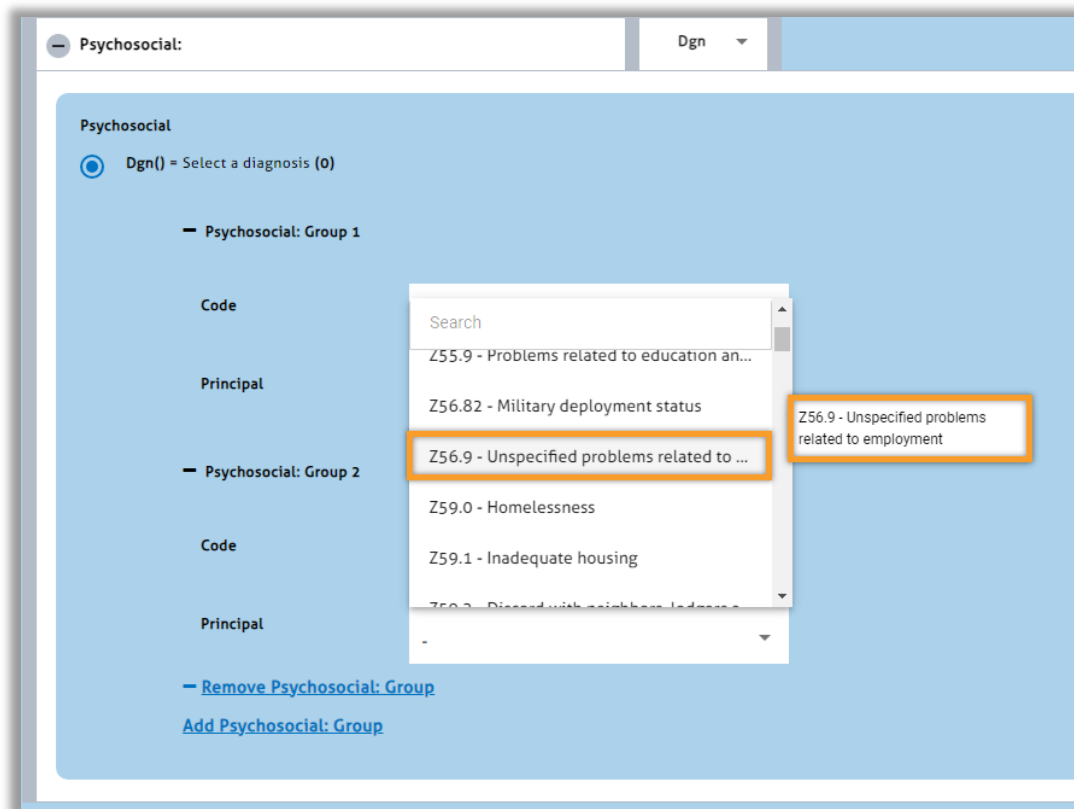
To complete an MH assessment, use the **Type** field of the assessment to select the appropriate **Full Clinical Assessment** option for the current interval: either admission, transfer/update or discharge. You must complete, at minimum, the required fields and all mental health-related questions. If the member has no current or past substance use, the skip logic within the assessment will apply to the related substance use questions. If the member has related medical conditions, you should rate them.

For the Combined BH Assessment, where do I find the CANS score?

When you are completing the CANS, the system computes a score for Tier and Wraparound Consideration. The Tier scores are 0, 1, 2, and 3. This is not a required field such that a member has no delay in treatment. However, youth ages 0-17 are expected to have a CANS completed.

What are the “Diagnosis Codes” in the Psychosocial question?

These are the Z codes in the ICD-10 to report social, economic, and environmental factors that are known to affect health, also known as Social Determinants of Health. For the longer-value descriptions that are not all visible from the drop-down, hover over the value to view a text box with a longer description. For example, shown below is **Z56.0 – Unspecified problems related to employment**.



Where can I get more information about the TEDS?

You can find more information at the following website: <https://www.samhsa.gov/>. Additionally, you can find the TEDS Manual at the following link: <https://www.samhsa.gov/data/sites/default/files/reports/rpt38667/combined-su-and-mh-state-manual.pdf>.

What if I need more information on how to complete the Combined BH Assessment?

If you are not sure of which Combined BH Assessment type to select, please consult your agency or program supervisor. Contact Magellan of Idaho Provider Services at 1-855-202-0983 and ask to speak with a care manager for your program. If you have a clinical question, please email IBHPClinical@MagellanHealth.com.

Adding the Combined BH Assessment

1. From the member's profile, click the **Assessment Templates** tab.
2. Click the radio button next to the Combined BH Assessment.
3. Click the **ADD** button.

The screenshot displays the P-CIS interface for a user named 'Mango Coconut'. The 'Assessment Templates' tab is active, showing a table of templates. The 'Combined BH Assessment' (ID 106) is selected. An 'ADD' button is highlighted next to the selected row. Below the table, the 'MHC' assessment details are visible, including a table for 'Assessment Details' with columns for Status, Data Source, and Days in Care.

ID	Instrument	Assessment Template Name	Reminder Schedule	Alert Schedule	End Date
33	AUD	Consent Form			
106	MHC	Combined BH Assessment			
121	POC	Person Centered Services Plan (PSCP)			
135	CAN	Idaho Child & Adolescent Needs & Strengths 3.0	Every 90 Days		
137	GAF	Generic Attachment Form			

1 selected / 10 total

MHC
Assessment:CBH
Last updated: an hour ago

Assessment Details

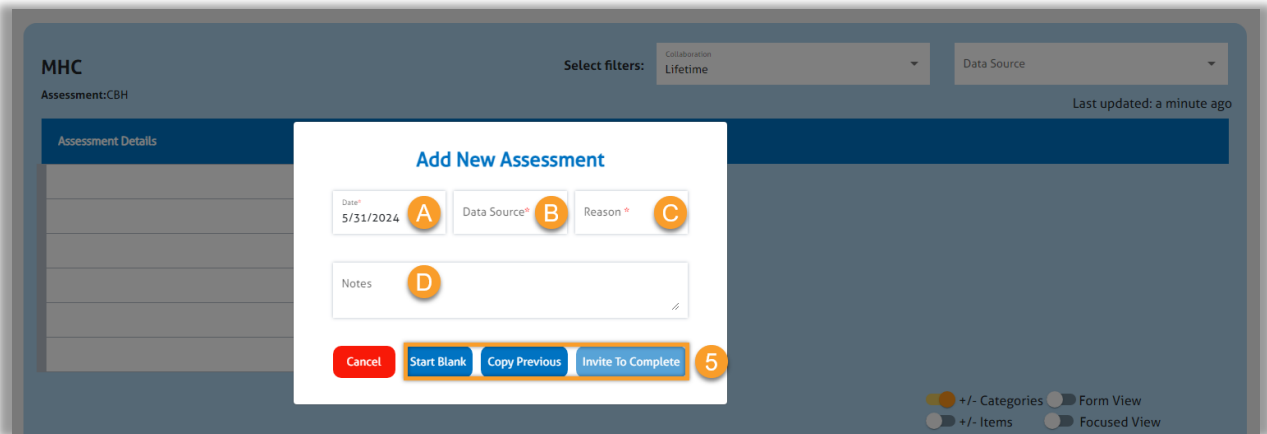
Status

ADD

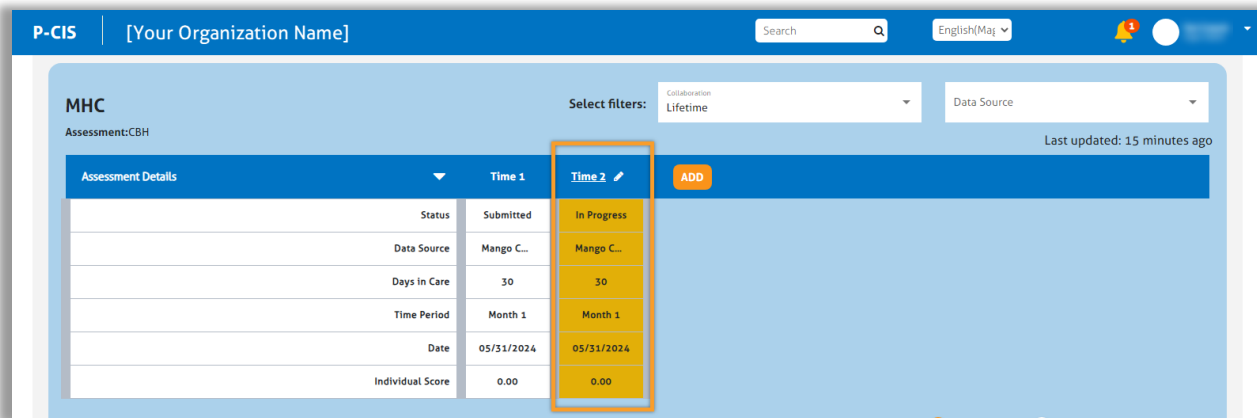
4. Complete the fields of the Add New Assessment screen.
 - A. **Date** – Auto populates to the **current date** and can be changed if needed.
 - B. **Data Source** – Select the appropriate option.
 - C. **Reason** – Select the appropriate option:
 - 1) Initial
 - 2) Discharge
 - 3) Review/Re-assessment
 - 4) Triggering Event

NOTE: If Triggering Event is selected as the reason, additional required fields will populate for **Event Date** and **Event Notes**.
 - D. **Notes** – Optional and can be used to provide additional information as needed.
5. Establish the assessment in the system by selecting one of the following options:
 - A. **Start Blank** – Starts a new Combined BH Assessment from scratch.
 - B. **Copy Previous** – Logs a new Combined BH Assessment with the previous responses included in the most recent version of the assessment.

NOTE: If this is an initial assessment, you will not have this option.
 - C. **Invite to Complete** – Should *not* be used for the Combined BH Assessment.



6. Complete the fields of the assessment as required and applicable.
 - A. When completing the **Type** field, reference the [How do I use the "Type" of plan](#) section as needed.
 - B. Use the previous sections of this document to inform completion of the Combined BH Assessment, based on whether you are completing it for substance use disorder or mental health.
7. As you complete the assessment, be sure the Time column is highlighted, as this will let you know the assessment is in edit mode.



8. When done, click the **Save** button.
9. Choose the appropriate option for how you would like to proceed with the assessment.
 - A. **Submit & Approve** – Means you are submitting the assessment as **final**. The assessment can no longer be edited.
 - B. **Save & Close** – Will save your current progress but will close out the assessment. You can then come back to it if you need to and change/modify any assessment details/answers before submitting it as final.
 - C. **Save & Continue** – Will save your current progress and allow you to keep working on the assessment. You can always Save & Close and come back later as well. If you select this option, you can still modify any assessment information before submitting it as final.

Date of Discharge

6/6/2024

Reason for Discharge:

01

Reason for discharge

- 01() = Treatment completed (0)
- 02() = Dropped out of treatment (0)
- 03() = Terminated by facility (0)
- 04() = Transferred to another program (0)
- 05() = Incarcerated (0)
- 06() = Death (0)
- 07() = Other (0)
- 14() = Transferred but client is no show (0)
- 24() = Transferred to a facility not funded by public dollars (0)
- 34() = Discharged temporarily for acute medical issues (0)
- 97() = Unknown (0)

- A Submit & Approve
- B Save & Close
- C Save & Continue
- 8 Save

Delete

Cancel